

**NORTHWESTERN UNIVERSITY
WINGSPREAD FELLOWS PROGRAM**

APPLICATION INSTRUCTIONS

1. At least four weeks before the date of the conference you wish to attend, **complete the Wingspread Fellow Application** [insert link to new application form here] using the form supplied
2. **Attach a letter of interest for that conference.** This should explain the reasons you desire to attend the conference, the background (in courses, etc.) which you will bring to the conference, and the ways in which you plan to share your Wingspread experience with other Northwestern students (e.g., seminars, Residential College talks, etc.).
3. **Attach a *short biography*** to be included in the conference program along with your application form. Please include your name, school, and class, major/minor, and any special honors you have received, volunteer service, work experience, organizational membership, areas of special interest, and why you are interested in attending this conference. ***Please write this biography in the third person.***
4. At least four weeks before the date of the conference, **email the completed application form** [insert link to new application form here] **and all attachments** to the Northwestern Wingspread Coordinator, Jeanne Ravid, at j-ravid@northwestern.edu. A separate application is required for each conference you wish to attend.

*

*

*

Please note: If you are accepted to a conference as a Wingspread Fellow:

- Within two weeks of attending a conference, Wingspread Fellows are expected to share with the Johnson Foundation a brief essay reflecting on their experiences. Topics might include: What did you learn? What do you think now that you didn't think before about the conference topic? Did the conference achieve its purpose? Who was the most interesting person you met and why?
- In the months following the conference, Wingspread Fellows should send a brief statement to the Northwestern Wingspread Coordinator describing how they shared their experiences with other Northwestern students upon their return.