Weinberg College of Arts & Sciences
Faculty Meeting
Tuesday, October 17, 2017
3:30 – 4:30 p.m.
Scott Hall Guild Lounge

AGENDA:

I. Approval of the Minutes of the Faculty Meeting of May 16, 2017. (Attachment 1).

II. Report of the Committee on Academic Excellence. Presented by Associate Dean for Undergraduate Academic Affairs Mary Finn (Attachment 2).

III. Committee on Degree Requirements (CDR) update. Presented by Associate Dean for Undergraduate Academic Affairs Mary Finn.

IV. Discussion with Associate Dean for Undergraduate Academic Affairs Mary Finn on Undergraduate Initiatives (Attachment 3).

V. Update on Non-Tenure Eligible Faculty Unionization from Associate Dean of Teaching Track and Visiting Faculty Mónica Russel y Rodríguez.

VI. Discussion with Associate Dean for Faculty Edward Gibson and Associate Dean of Teaching Track and Visiting Faculty Mónica Russel y Rodríguez on new faculty and this year’s searches in the College.

VII. Dean’s update – Research Initiative
Northwestern University

Weinberg College of Arts & Sciences
Minutes of the May 16, 2017 faculty meeting

The meeting was called to order at 3:05 PM in Harris Hall by Dean Adrian Randolph

I. The minutes of the Faculty Meeting of February 22, 2017 were approved as submitted.

II. Dean Adrian Randolph read the recommendation to confer degrees to students upon successful completion of their degree requirements during the 2017 academic year. A total of 731 students enrolled in WCAS will be awarded the BA degree in June, along with two Bachelor of Philosophy degrees, and 26 students who were enrolled in the School of Professional Studies, who will be awarded a Weinberg College degree.

The faculty unanimously approved the recommendation for graduation.

III. Associate Dean Ann Bradlow presented an update on the committee on degree requirements. The committee presented the interim report to programs and departments, gathered comments during the winter quarter, submitted via email, through the website, and during meetings. These responses were collated into a document which can be viewed on the website.

Professor Carole LaBonne questioned whether if there would be a requirement in scientific literacy, Dean Bradlow responded that there is a quantitative data requirement, but noted that faculty responses were welcome.

Dean Bradlow noted that the final report of the Weinberg College ad hoc Committee for Degree Requirements would be submitted to Dean Randolph during early fall 2017.

IV. Assistant Dean Laura Panko presented the report of the Curricular Review Committee.

Panko remarked that there were 40 new courses approved during the year. The committee approved changes to the requirements for five majors and two minors in Weinberg College and as well as one major in the School of Professional Studies. NICO 101&102 were re-evaluated for Distribution Requirement credit, and course numbering changes for Art Theory and Practice, for Chemistry, and for non-credit study skill workshop courses organized with the Searle Center for Advancing Learning and Teaching were approved.

Assistant Dean Panko presented the preliminary report on the Curricular Policies Committee. Two curricular proposals were considered by the Weinberg College faculty in 2016-17. First, new interdisciplinary majors to be offered by the School of Professional Studies, a major in Humanities and a major in Social Sciences, were approved at a Faculty meeting on November 29, 2016. Second, a new adjunct major in Global Health Studies was approved by the faculty February 22, 2017.

V. Associate Dean Mónica Russel y Rodriguez presented the Preliminary report of the Teaching-Track Promotion Committee, noting that there were 14 cases considered at the department level, with 11 cases moving forward to the College level committee. Promotions to the rank of Assistant Professor of Instruction were Jingjing Ji, Jaime Dominguez and Michael Maltenfort. Promotion to Associate Professor of Instruction were John Bresland, Kathleen Carmichael,
Martina Kerlova, Junko Sato and Glenn Sucich. Finally, promotions to the rank of Professor of Instruction included Heather Colburn, Elisabeth Elliott, and Ingrid Zeller.

VI. Associate Dean Mary Finn presented an update on undergraduate affairs. She noted that there were 998 deposits, with 20% of the deposits being Pell eligible.

Dean Finn made note that the Arch scholars program has expanded into three programs, the BRIDGE program, NU Bioscientist and Bio&ChemEXCEL. Dean Finn then presented two videos on the programs, first from the student perspective, the second from faculty perspective.

Dean Finn noted that Weinberg advising has expanded their cohorts to five advisors, bringing the ratio down to 1:200.

Dean Finn updated faculty on the Northwestern Academic Resource Center, a collaboration between Weinberg, the Searle Center, and the Library, a location where students could seek tutoring, and a variety of programs on time management and study skills, a consolidation of resources from different venues across campus to be administered under one office.

Dean Finn encouraged faculty to follow the College’s recommendation for listing course costs in time for registration.

VII. Dean Randolph thanked retiring faculty, Professor Darlene Clark-Hine, Department of African American Studies, Professor Michael Stein, Department of Mathematics, Professor of Instruction Phyllis Lassner, Writing Program, and Senior Lecturer Richard Lepine Program of African Studies.

The Dean thanked the faculty in attendance, the meeting was adjourned at 4:30pm.

Respectfully submitted by Courtney Essenpreis, Assistant to the Dean.
The Committee on Undergraduate Academic Excellence considers recommendations by the departments and programs of students deemed worthy to be cited as graduating “with department honors” or “with program honors.”

The Committee on Undergraduate Academic Excellence met during the spring quarter to review applications for dual and interdisciplinary honors, various scholarships, and to consider recommendations of candidates for departmental and program honors.

Approval of Candidates for Departmental and Program Honors

The Committee on Undergraduate Academic Excellence considered recommendations from all Weinberg College departments and programs. It received recommendations of honors for 185 projects and approved all recommendations. This is an increase of 14 projects from the previous academic year 2015-16 when 171 projects received honors.

Two students successfully completed the requirements for dual honors, that is, honors in two programs or departments.

Ten students received Interdisciplinary Honors under the guidelines approved by the College Faculty in the spring of 2005. During the previous academic year, only five students were awarded interdisciplinary honors.

Prizes and Awards

The Franklin N. and Lee L. Corbin Prize was awarded to two students, each of whom received $5,000 to support their costs for the first year of graduate or professional school. The 2016-17 winners are:

- Samuel Garcia, a dual-degree Bienen/Weinberg College student majoring in Vocal and Opera Performance and Asian Languages and Cultures. This fall, Samuel began a Master’s program in Musicology at Taiwan University’s Graduate Institute of Musicology.

- Aaron Gordon, majoring in Political Science. Aaron began a J.D. program at Yale Law School this fall.

Respectfully submitted by the Committee on Undergraduate Academic Excellence:

LiCheng Gu, Department of Asian Languages and Cultures
Mark Hauser, Department of Anthropology
Christine Russin, Programs of Biological Sciences and Integrated Sciences
Mary E. Finn, Weinberg College ex officio
Arch Scholars Program: 114 low-income or first generation students were brought to campus the summer before matriculating at NU. Bio/Chem Excel runs at the beginning of the summer; the Bridge Program runs at the end. All students earn two academic credits. New this year is a Bridge track in the social sciences and humanities. 35 rising sophomores earned one credit in a two-week preparatory course for ECON 310 and Organic Chemistry. All of these students lived together in one residence hall.

Posner Fellows Program: Twenty-six rising sophomores spend eight weeks doing research across the Weinberg divisions under the supervision of a faculty mentor. All of these students live together in one residence hall.

Office of Student Learning Advancement: The College and the Searle Center for Advancing Teaching and Learning have consolidated peer-tutoring resources under the auspices of the new Office of Student Learning Advancement. Starting in January this office will be located in 2North of the library, a central, student friendly location that will eventually be the home of a number of other student support services.

Weinberg Advising: In time for increased demand for advising due to changing demographics, etc, the number of Weinberg College Advisers is growing. Our first and second year students are divided among five College Advisers instead of four. Combined with the smaller 2021 class size this increased capacity is making a difference in timely student access to advising.

Inclusive Teaching: Approximately 100 faculty members have participated in a session on inclusive training facilitated by Bennett Goldberg, Director of the Searle Center for Teaching and Learning, and Rob Brown, Director of Social Justice Education in the Office for Campus Community and Inclusion. Sessions were held for the Weinberg College Advisers, faculty who attended New Faculty Orientation, and faculty members doing seminar linked advising this fall.

Course Costs project: The provost funded an initiative (“Books for Cats”) to loan text books in a set of introductory STEM (and Economics) classes in fall quarter to students identified as having a certain level of financial need. He also funded an initiative in Chemistry to provide lab coats, goggles and Lab Archive access to all students with identified need. In the future this pilot may be expanded beyond the first quarter of first year for students in need. Meanwhile, faculty members have been encouraged by the dean to include detailed information about course materials (including ISBN) in their CEASER description in time for registration, and to submit their book order as early as possible, optimally by registration as well. The goal: reduce the cost of taking your class!

Undergraduate Research: In 2016-2017 Weinberg College awarded 225 undergraduate research grants for a total of $425,00, a combination of endowed, gift and appropriated funds. Six faculty members were given funding to bring on teams of undergraduates to work on a research project, two of which were part of a course. NU Bioscientists, rising sophomores doing summer research after a year of preparation, are also supported by these funds. The College would like to fund more faculty-driven research projects for undergraduates.

Discussion questions:

Particular to your department or program, what can stand in the way of student success?
What can your department or program do to enhance student success in your courses and/or major?
What can the dean’s office do to help?
Do you think a departmental or program based undergraduate research project is feasible in your department or program?
## Preliminary Admission Data Report

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<td>27.1%</td>
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<td>23.5%</td>
<td>25.7%</td>
<td>22.1%</td>
<td>16.4%</td>
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<td>1081</td>
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<td>1194</td>
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<td>Freshman as % of total class</td>
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<td>54.1%</td>
<td>54.7%</td>
<td>54.6%</td>
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<td>% under-represented students (Af. Am. and Latino)</td>
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<tr>
<td>% athletes</td>
<td>6.7%</td>
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<td>7.8%</td>
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