**Weinberg Prize & Scholarship Processing**

**Is the award a Prize or a Scholarship?**

- **PRIZE** (achievement, merit, or contest winner)
  - Is the student a U.S. Resident?
    - NO ➔ Follow Flow Chart in Prize/Award Packet for Non-Residents
    - YES ➔ Process prize as DPR Online Voucher through NU Financials
  - Is the student in the Payroll system?
    - NO ➔ Process prize as Special Pay through Payroll
    - YES ➔ Position/Appointment Form through Payroll*
  - Is the student currently receiving a Scholarship/Fellowship through Payroll (job code 100009)?
    - NO ➔ Process prize as Online DPR through NU Financials using special instructions in Award Processing Guide
    - YES ➔ Position/Appointment Form* WITH the following:
      - Statement for Independent Educational Activities Conducted Outside the U.S.
      - Research Proposal

- **SCHOLARSHIP** (aid for studying, training, or research)
  - Is the student a U.S. Resident?
    - YES ➔ Position/Appointment Form through Payroll*
    - NO ➔ Follow Flow Chart in Prize/Award Packet for Non-Residents
  - Is the student doing research in the U.S.?
    - YES ➔ Position/Appointment Form through Payroll*
    - NO ➔ Process prize as DPR Online Voucher through NU Financials