WEINBERG COLLEGE

FUNDING FOR 6th- and 7th-YEAR GRADUATE STUDENTS

STUDENT BANKED QUARTERS

Policy: Students who receive external funding in years 1-5 will receive a 1:1 match by TGS (maximum 4 quarters) for use in Year 6 only.

To process: The department enters stipend and tuition amounts in Smart Pages with item types for student banked quarters provided on the TGS Annual Funding Reference Guide.

DEPARTMENT BANKED QUARTERS

Policy: If students leave the program before completing their PhD, departments can “bank” their unused quarters. These are intended to be used to support students in their sixth year. Sometimes exceptions are made to support students in their seventh year. Using department banked quarters beyond year 7 is not allowable.

To process: Requests to use department banked quarters are entered in Department Bank Request online form. After selecting your academic department, and entering student name, ID, year in program and request date:

- Attach a confirmation (email) of expected PhD completion date from advisor in the attachments column at left
- Choose UF or GA support by quarter
- Include note in “Reason for Request”

Weinberg College will review requests. If approved, Weinberg will enter stipend and tuition in Smart Pages. Banked quarter balances will be updated and appear in your Department Bank Dashboard of the online request form.

NOTE: Any revisions to approved requests must be submitted by email to wcas-grad@northwestern.edu